

The 2 Sisters Workshops

Offline Payment Form

Since workshops fill quickly, **pre-payment** is required to attend the workshop. Please complete this form for **one** Contact Person. Once payment is received, the contact person will be emailed a **CODE** to register the attendees. We do not need attendee names and emails because the contact person will enter these. A purchase order or check **must** be attached to this Offline Form.

1

Payment Information

PO Number/Check Number _____ Workshop Location _____

Workshop Title (*CAFÉ, Daily 5, Daily 5 K, Teacher Talk*) _____

Attending Each Workshop _____

Contact Name _____ Title _____

Email Address _____ Phone _____

School _____ District _____

Mailing Address _____

City/State/Zip Code _____

2

Method of Payment

Workshop Fee: \$295 per day

_____ Check Enclosed (payable to Educational Design, LLC)

_____ Purchase Order Enclosed **All Purchase Orders are due Net 30 Days**

Educational Design, LLC Federal Tax ID: 26-4176439

3

Return Payment

This completed form must be submitted with payment attached (**Choose one method below**)

- **Mail:** Educational Design, LLC ,1911 SW Campus Drive #683, Federal Way, WA 98023
- **Fax:** Educational Design at 1-253-276-0073
- **Scan and email:** info@thedailycafe.com

Once we receive your payment, you will be emailed a **CODE authorizing you to **register**